

Enter the World of Grammar

H. Q. MITCHELL



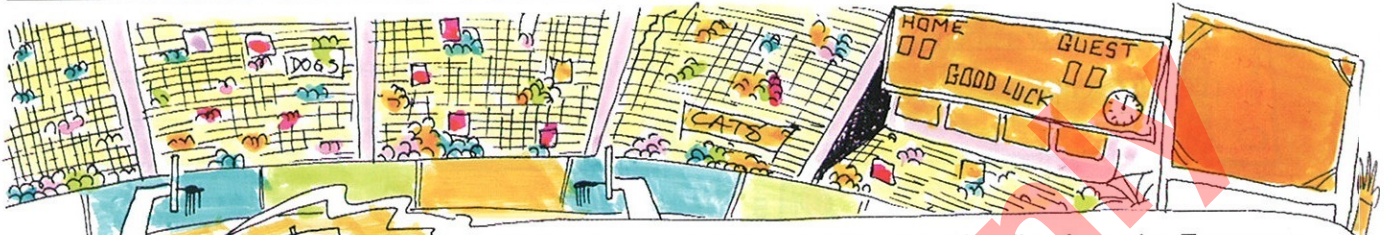
CONTENTS

Unit 1	Revision / Present Progressive - Present Simple / Questions	3
Unit 2	Revision / Future "Will" - "Going to" - Future Progressive	10
Unit 3	Revision / Past Simple - Past Progressive	16
Unit 4	Revision / Present Perfect Simple - Present Perfect Progressive	21
Unit 5	Past Perfect Simple - Past Perfect Progressive	27
Unit 6	Infinitive / Too - Enough	34
Unit 7	-ing form	43
	Revision 1	49
Unit 8	Relative Pronouns - Relative Clauses	56
Unit 9	Modals: Must - Have to - Can't - Need	62
Unit 10	Should - Ought to - Would rather - Had better	68
Unit 11	Passive Voice I	74
Unit 12	Passive Voice II	82
Unit 13	Conditionals	87
Unit 14	Wishes	96
	Revision 2	101
Unit 15	Causative Form	108
Unit 16	Articles - Nouns	113
Unit 17	Direct - Indirect Speech I	120
Unit 18	Direct - Indirect Speech II	127
Unit 19	Adjectives - Adverbs	131
Unit 20	Clauses of Time - Clauses of Result	137
Unit 21	Both / Neither - All / None - So do I - Neither do I	144
Unit 22	Prepositions - Phrasal Verbs	150
	Revision 3	155
	Irregular Verbs	164



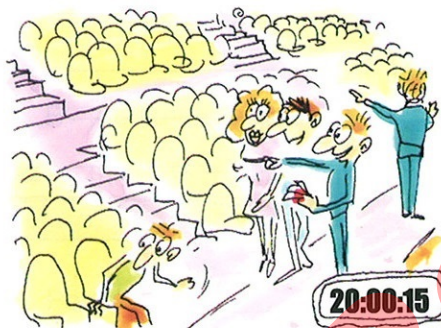


Passive Voice II



Hi! I'm Joanna Sporty and I'm reporting live from the European Olympic Stadium, where the Cats and the Dogs are about to play for the European Cup.

Many things are happening here. Tickets are being sold. The security guards are standing at the gates of the stadium and fans are being made to empty out their pockets. Sharp objects and bottles must be taken from the fans by the security guards to avoid accidents.



Some people are being shown to their seats.



The players are being given last minute instructions by their coaches. And the game is about to start...



The Cats have won. The cup is being given to the Cats. As you can see, the Cats are being offered champagne and the crowd is going wild!

Are these sentences **right** or **wrong**? Correct the sentences where necessary and rewrite them.

1. Tickets are still being selling.

Tickets are still being sold.

2. Fans are being made to empty out their pockets.

3. Sharp objects and bottles must taken from the fans by the security guards.

4. The cup is being given to the Cats.

5. The Cats are being offered to champagne.



- In the **Passive Voice, Progressive Tenses** are formed with **to be + being + Past Participle** of the main verb.

He **is cutting** the grass. → The grass **is being cut**.

- The **Passive Infinitive** is formed with **(to) be + Past Participle** of the main verb.

(to) watch → (to) be watched

- Modal verbs (**can, could, may, might, must, should, ought to**) and **going to** in the Passive Voice are followed by a **Passive bare infinitive**.

I **can do** that job. → That job **can be done** by me.

He **must write** three letters. → Three letters **must be written**.

	ACTIVE VOICE	PASSIVE VOICE
Present Progressive	Someone is following me.	I am being followed .
Past Progressive	The children were cooking some spaghetti at 9:00 a.m. yesterday.	Some spaghetti was being cooked by the children at 9:00 a.m. yesterday.
Modal verbs	She must write a letter.	A letter must be written by her.
Going to	I'm going to wash the car.	The car is going to be washed .

NOTE

- In the **Active Voice** the verbs **make, help, hear** and **see** are followed by a **bare infinitive** (except **help**, which can also be followed by a full infinitive). In the **Passive Voice**, these verbs are followed by a **full infinitive**.

I made her **tell** the truth. → She was made **to tell** the truth.

She helped him (to) **clean** the house. → He was helped **to clean** the house.

Verbs with two objects

- Verbs like **give, offer, tell, buy, send, show** etc. can take **two objects** in the **Active Voice**. The **thing** is the **direct object** and the **person** is the **indirect object**.

I **gave** **her** **a book**.
 indirect direct

We can form the Passive Voice of these verbs in two ways:

She **was given** a book. (The most common form)

A book **was given** to her.

- When the **direct object** of the **active verb** becomes the **subject** of the **passive verb**, we must use **to** or **for** before the **indirect object**:

I sent **them** a postcard. → A postcard was sent **to them**.

They bought **him** a record. → A record was bought **for him**.

ACTIVITIES



A Communication - Pairwork

Look at the pictures of the supermarket and in pairs take turns to ask and answer questions, as in the example. Use the **Present Progressive Passive**.

e.g. A: What is being done in aisle 1?

B: The floor is being swept.



(floor / sweep)



(fruit / weigh)



(specials / announce)



(tins / put on shelves)



(money / count)

B Put the verbs in brackets into the **Present Progressive Passive**.

Tom Brown is a news reporter. This is his first day at the Daily Horror and he is being shown (show) around the building by his manager.

"This is the meeting room. Quiet, because a meeting _____ (hold) to decide which stories are important enough to be put in tomorrow's newspaper.

Some reports _____ (prepare) for Sunday's paper at the moment. As you can see, everyone is busy.

This is the computer room. Some reports for tomorrow's paper _____ (type) at the moment.

This is the darkroom. No! Don't go in! Photos _____ (develop).

This is the noisiest place in the building. The front page of tomorrow's paper _____ (print) at the moment.

This is the delivery area. Here, trucks _____ (load) with today's papers, which will be delivered to newsagents."



C What was being done on the Hills' farm when it started to rain? Change the sentences from **Active** to **Passive Voice**.

1. Some workers were picking fruit.

Fruit was being picked by some workers.

2. Some workers were planting seeds.

3. Mrs Hill was feeding the chickens.

4. Mr Hill was milking a cow.

5. Someone was repairing the fence.



D Ron Hazel, a reporter, interviewed some people yesterday. He asked them, "What needs to be done by the members of the local council to improve your neighbourhood?" Change the sentences on his report from **Active** to **Passive Voice** where possible and find out what they really said.



REPORT

"They should make more parks for our children."

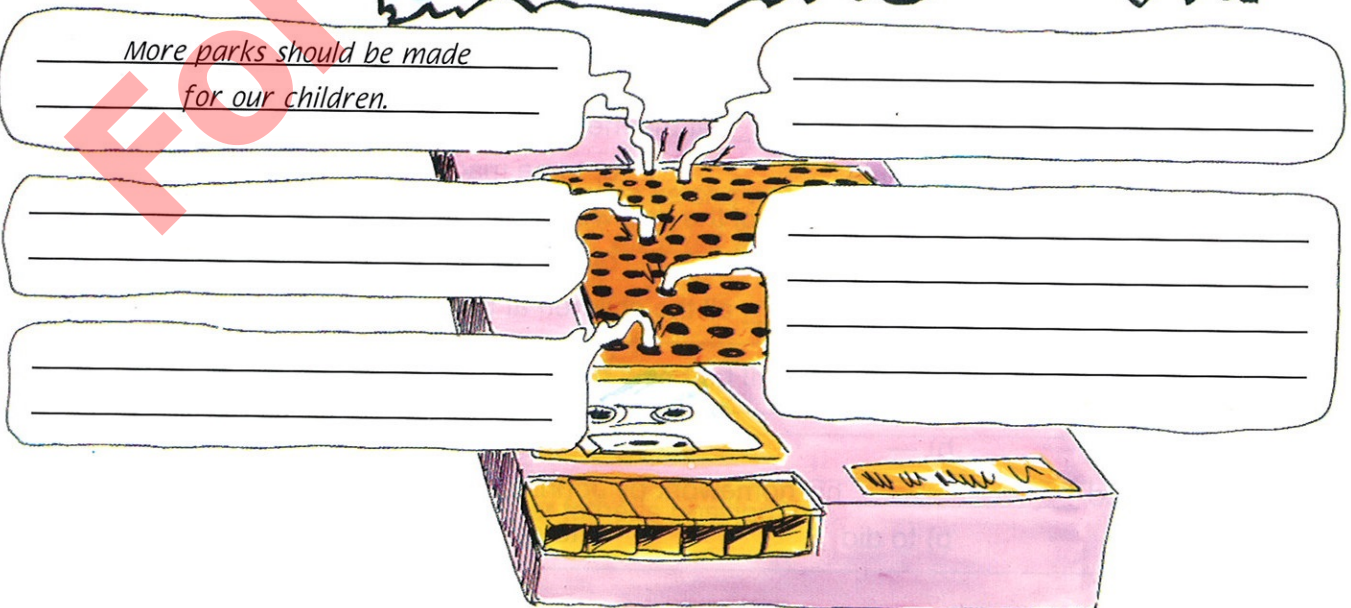
"They ought to plant more trees."

"They must improve the condition of the roads. They're awful."

"I don't know. They could put more recycling bins on the streets."

"My neighbourhood is already nice but they could put up more road signs. It would make it safer."

*More parks should be made
for our children.*



E Change the sentences from **Active** to **Passive Voice**, as in the example.

1. They sent Jim an invitation to the wedding.

Jim was sent an invitation to the wedding.

An invitation to the wedding was sent to Jim.

2. He has offered the guests some coffee.

3. The children told her the truth.

4. Diana will show me the plans for the house tomorrow.

5. The policeman is giving Susan a ticket.



F Choose **a**, **b** or **c** and complete the sentences.

- The paintings are going to be sold at the Art Gallery.
a) to be sold b) to sold c) to be sell
- The leak in the bathroom might _____ tomorrow.
a) fixed b) be fix c) be fixed
- The colour of the room must _____.
a) be changed b) changed c) be change
- She was given _____ some flowers.
a) — b) to c) for
- The players **were made** _____ around the basketball court ten times.
a) to run b) run c) to running
- Important decisions** have _____ at the meeting.
a) to make b) made c) to be made
- The trip **may** _____ because of the bad weather.
a) to be cancelled b) be cancelled c) cancelled
- Presents will be bought _____ all the children at the party.
a) for b) — c) to
- Letters of complaint were sent _____ the Mayor.
a) for b) — c) to
- He was helped _____ his homework by John.
a) do b) to did c) to do





Conditionals



Read the story and answer the questions.

1. What would happen if the girl studied as much as she watches TV?

If the girl studied as much as she watches TV, she'd get better grades.

2. What should the girl do if she has free time?

3. What would have happened if her father had watched the programme?

4. What would the girl do if she were in her father's position?